

For Comments Only

Draft Indian Standard
Information and Documentation —
International Library Statistics

ICS 01.140.20

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NATIONAL FOREWORD

(Formal clauses to be added later on)

The text of the International Standard has been approved as suitable for publication as an Indian Standard without deviations. Certain conventions are, however, not identical to those used in Indian Standards. Attention is particularly drawn to the following:

- a) Wherever the words 'International Standard' appear referring to this standard, they should be read as 'Indian Standard'.

In this adopted standard, reference appears to an International Standard for which Indian Standard also exists. The corresponding Indian Standard, which is to be substituted in its place, is listed below along with its degree of equivalence for the editions indicated:

<i>International Standard</i>	<i>Corresponding Indian Standard</i>	<i>Degree of Equivalence</i>
ISO 11799 Information and documentation — Document storage requirements for archive and library materials	IS 16790 : 2018/ISO 11799 : 2015 Information and documentation — Document storage requirements for archive and library materials	Identical

Annexes A, B, C and D are for informative.

Note: The technical content of the document is not available on website. For details, please refer the corresponding ISO 2789: 2022 or kindly contact:

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Scope

This document specifies rules for the library and information services community on the collection and reporting of statistics:

- for the purposes of international reporting;
- to ensure conformity between countries for those statistical measures that are frequently used by library managers, but do not qualify for international reporting;
- to encourage good practice in the use of statistics for the management of library and information services.

Introduction

This document provides guidance to the library and information services community on the collection and reporting of statistics.

Clauses 3 and 7 form the core of this document. Clause 3 provides definitions for most of the elements which constitute a library service; these are for statistical purposes only. Clause 7 recommends how each of these elements should be counted. Users need to consult both clauses for the complete picture.

This document includes definitions and counting procedures for all types of resources and services that libraries offer to their users.

It is recognized that not all measures specified in this document can be collected by libraries of different types and sizes. To give greater completeness, several additional measures (important for some sectors only) are described in Annex A. The aim is to ensure that, where a particular statistic is collected, the same definitions and methods are used.

Annex B is important for the compilation and publication of national statistics so that they can be truly comparable between countries and over time.

As the use of digital library services has become a main issue for showing the role and impact of libraries, Annex C has been added, giving an overview of methods for measuring digital usage.

The strong requirement to describe and publicize library activities can only be satisfied if data collection in libraries follows the lines of this document. As far as possible, it is advisable that libraries collect all data named in this document that concern their activities.

Developments in relation to this document will be monitored and additional statistical measures will be incorporated as needed.

An alphabetical index is given in Annex D.