



COMPENDIUM OF INDIAN STANDARDS ON BUSINESS CONTINUITY MANAGEMENT SYSTEM

Prepared By:
**MANAGEMENT
AND SYSTEMS
DEPARTMENT**



**BUREAU OF INDIAN STANDARDS
NEW DELHI**

Table of content

S.NO	Topics	Page number
1	Introduction to Business Continuity Management	3
2	IS/ISO 22301 : 2019 Security and Resilience — Business Continuity Management Systems — Requirements	4
3	IS/ISO 22313 : 2020 Security and Resilience — Business Continuity Management Systems — Guidance on the Use of ISO 22301	4
4	IS/ISO/TS 22317 : 2021 Security and Resilience - Business Continuity Management Systems - Guidelines for Business Impact Analysis	4
5	IS/ISO/TS 22318:2021 Guidelines for Supply Chain Continuity Management (SCCM)	5
10	IS/ISO/TS 22330:2018 — Guidelines for People Aspects of Business	5
11	IS/ISO/TS 22331:2018 Guidelines for Business Continuity Strategy	5
12	IS/ISO/TS 22332:2021 Guidelines for Developing Business Continuity Plans and Procedures	5
13	IS/ISO 22319:2017 Guidelines for Planning the Involvement of Spontaneous Volunteers	5
14	IS 19073 : 2024/ ISO 22336 : 2024 Security and Resilience — Organizational Resilience — Guidelines for Resilience Policy and Strategy	6
15	IS/ISO 22316:2017 Security and Resilience: Organizational Resilience — Principles and Attributes	6

Introduction to Business Continuity Management

The standards related to Business Continuity Management are published by Bureau of Indian Standards. The details of standards are available on BIS portal under “Know Your Standards” section. These standards are guideline standards except IS/ISO 22301 which is requirement standard. Business Continuity Management (BCM) is a strategic framework designed to build an organization's resilience against potential disruptions, ensuring the continuation of critical business functions at an acceptable level. It's a proactive and holistic approach that involves identifying potential threats and their impacts, developing strategies to minimize these impacts, and establishing procedures for recovery.

The process begins with a Business Impact Analysis (BIA), which identifies critical business functions and assesses the potential consequences of their disruption. This includes quantifying financial, operational, legal, and reputational impacts and establishing Recovery Time Objectives (RTOs) and Recovery Point Objectives (RPOs). Following the BIA, a Risk Assessment identifies potential threats, such as natural disasters, technological failures, cyberattacks, and supply chain disruptions, evaluating their likelihood and potential impact to prioritize mitigation efforts.

In essence, BCM provides a structured approach for organizations to anticipate, prepare for, respond to, and recover from disruptions. By proactively managing risks and developing robust continuity plans, organizations can minimize the impact of adverse events, protect their stakeholders' interests, and maintain their long-term sustainability. It is a fundamental aspect of organizational resilience in today's interconnected and increasingly volatile world.

IS/ISO 22301: 2019 Security and Resilience — Business Continuity Management Systems — Requirements

The standard specifies requirements to implement, maintain and improve a management system to protect against, reduce the likelihood of the occurrence of, prepare for, respond to and recover from disruptions when they arise. It is applicable to organizations of all types and sizes, it provides a structured framework to enhance resilience and minimize the impact of disruptions, regardless of their cause.

Key Provisions of IS/ISO 22301

- Clause 4 introduces the requirements necessary to establish the context of BCMS
- Clause 5 specifies the requirements for top management's role of BCMS
- Clause 6 describes the requirements for establishing strategic objectives and guiding principles for the BCMS as whole
- Clause 7 is related to establishing competence and communications with interested parties
- Clause 8 defines business continuity needs, determines how to address them and develops procedure to manage the organization during disruption
- Clause 9 summarizes the requirements necessary to measure business continuity performance
- Clause 10 identifies and acts on BCMS non conformity and continual improvement through the corrective action.

IS/ISO 22313: 2020 Security and Resilience — Business Continuity Management Systems — Guidance on the Use of ISO 22301

This serves as guidance standard to support organizations in effectively implementing, maintaining, and improving a Business Continuity Management System (BCMS) based on the requirements outlined in IS/ISO 22301.

It provides practical advice and recommendations on how to apply the clauses and requirements of IS/ISO 22301 in various organizational contexts.

This guidance assists organizations in understanding the intent behind the requirements, offering insights into best practices and different approaches to achieve business continuity objectives. While not a certification standard itself, IS/ISO 22313:2020 is a valuable resource for organizations seeking to build resilience, manage disruptions effectively, and achieve conformity with ISO 22301, ultimately enhancing their ability to protect critical functions and stakeholder interests.

IS/ISO/TS 22317: 2021 Security and Resilience — Business Continuity Management Systems — Guidelines for Business Impact Analysis

This standard provides comprehensive guidance for establishing, implementing, and maintaining a robust Business Impact Analysis process aligned with ISO 22301. Recognizing the critical role of Business Impact Analysis in effective business continuity management, this technical specification offers a flexible framework adaptable to organizations of all sizes, sectors, and contexts.

IS/ISO/TS 22318:2021 Guidelines for Supply Chain Continuity Management

This Standard provides organizations with structured guidance on extending business continuity principles to their supply chains. It is designed for any organization that depends on the timely and reliable delivery of resources—such as materials, information, labour, and services—to produce and deliver its own products and services.

IS/ISO/TS 22330:2018 — Guidelines for People Aspects of Business Continuity

This Standard provides detailed guidance on managing the people aspects of business continuity, expanding on the foundational principles outlined in IS/ISO 22301 and IS/ISO 22313. The standard emphasizes that people—at all organizational levels—are central to effective business continuity, and it offers a structured approach to preparing for, responding to, recovering from, and restoring normalcy after disruptive incidents.

IS/ISO/TS 22331:2018 Guidelines for Business Continuity Strategy

This Standard provides comprehensive guidance for determining and selecting business continuity strategies. It is fully aligned with IS/ISO 22301 and is applicable to any organization—regardless of size, sector, or structure—seeking to enhance its resilience through a structured business continuity management system (BCMS) or program

IS/ISO/TS 22332:2021 Guidelines for Developing Business Continuity Plans and Procedures

This Standard provides detailed and practical guidance for organizations to develop, implement, and maintain effective business continuity plans and procedures. The standard aligns with IS/ISO 22301 and IS/ISO 22313, ensuring consistency with globally recognized best practices in business continuity management.

IS/ISO 22319:2017 — Guidelines for Planning the Involvement of Spontaneous Volunteers

This Standard provides structured guidance for organizations and communities on how to effectively plan for, involve, and manage spontaneous volunteers (SVs) during incident response and recovery. Spontaneous volunteers are individuals who are not affiliated with official response organizations but are motivated to help during emergencies, either in person or remotely.

IS 19073: 2024 / ISO 22336: 2024 Security and Resilience —Organizational Resilience — Guidelines for Resilience Policy and Strategy

This document provides guidelines on the design and development of an organizational resilience policy and strategy. It includes: — how to design and formulate a resilience policy; — how to design strategy to achieve the objectives of a resilience policy; — how to determine priorities for implementation of the organization's resilience initiatives; — how to establish a cooperative and coordinated capability to enhance resilience.

IS/ISO 22316:2017 Security and Resilience: Organizational Resilience — Principles and Attributes

IS/ISO 22316:2017 provides a comprehensive framework for enhancing organizational resilience, defined as the ability of an organization to absorb and adapt in a changing environment to deliver its objectives, survive, and prosper. The standard is applicable to any organization, regardless of size, sector, or type, and can be applied throughout the organizational lifecycle.