

*Indian Standard*

**DOCUMENTATION — LIBRARY STATISTICS —  
GUIDE**

**FOREWORD**

This Indian Standard was adopted by the Bureau of Indian Standards on 10 January 1990, after the draft finalized by the Information and Documentation Sectional Committee had been approved by the Basic Standards, Systems and Services Division Council.

In the preparation of this standard, considerable assistance has been drawn from ISO 2789-1974 'International library statistics' issued by the International Organization for Standardization.

**1. SCOPE**

**1.1** The statistics referred to in the present standard shall cover libraries, as defined in 2.1.

**2.1 Library**

A staffed and organized collection of documents such as manuscripts, printed books, serial publications and microforms or any other cartographic, graphic, audio-visual and electronic documents, available for use.