

(PREVIEW)

## *Indian Standard*

# GLOSSARY OF CLASSIFICATION TERMS

### FOREWORD

**0.1** This Indian Standard was adopted by the Indian Standards Institution on 20 December 1963, after the draft finalized by the Documentation Sectional Committee had been approved by the Executive Committee.

**0.2** During the last 100 years, a number of schemes of library classification has been designed in the world. In fact, a stage has now been reached when it is being increasingly felt necessary to examine the basic principles involved in the designing of such schemes. Once these basic principles are adequately thought out, properly standardized and tested in actual practice, it is expected that a stage would then be reached which would eventually lead to the adoption of one 'Single Universal System of Classification' at the international level, where this problem has been engaging the attention of the International Federation for Documentation (FID) for quite sometime. At the national level, the Documentation Sectional Committee has already widely circulated a draft standard on Principles for Designing a Scheme of Library Classification.

**0.3** At its meeting held in Brussels on 16 September 1955, the General Assembly of FID adopted a resolution to the effect that necessary steps should be taken to prepare a glossary of classification terms. As a first step in this direction, it was recommended and agreed to in 1957 that each school of thought on the theory of classification should prepare the glossary of terms used by it, and finally these glossaries should be collated to arrive at a universal comprehensive glossary of all the classification terms.

**0.4** Also with the large increase in literacy and the phenomenal expansion and increase in number of libraries in the country, there is a need, at the present time, to have an authoritative and comprehensive glossary for the guidance of technical staff engaged in such libraries in classification work. Further, there are now many schools of library science-more than a dozen at the university or professional level and an equal number at the semi-professional level. In minimizing aberrations in the process of teaching and communication, such a glossary will go a long way. All these considerations led the Documentation Sectional Committee to take up the preparation of this glossary of classification terms.

**0.4.1** An Indian Standard on a similar subject, namely, Glossary of Cataloguing Terms (IS : 796-1959) has already been published.

### 1. SCOPE

**1.1** This standard covers definitions of technical terms current in the field of library classification.