

Indian Standard

**RECOMMENDATION FOR FREQUENCY NOTATION
FOR PERIODICAL PUBLICATIONS**

(First Revision)

FOREWORD

This Indian Standard (First Revision) was adopted by Bureau of Indian Standards, after the draft finalized by the Documentation and Information Sectional Committee had been approved by the Management and Systems Division Council.

This standard was originally published in 1972. In this revision few more frequency notations which are commonly used have been added and obsolete one have been deleted.

The frequency of periodical publications is generally denoted by such descriptive terms as daily, weekly, monthly, quarterly, annually, etc. In normal practice, this is adequate and convenient, but some of the descriptive terms, such as, hi-weekly, bi-monthly and semi-monthly lead to confusion.

To overcome this lack of precision, in denoting the frequency of a publication, the UNESCO had suggested that in the preparation of a national list of periodicals, the frequency should be denoted by a number indicating the number of issues in a year. In this standard a simple notation is given, which will not only denote the frequency of a publication precisely but also give information about the number of months for which a volume runs. Examples have been given in Table 1 to illustrate the use of frequency notation.

Frequency notation will be of use in directory of periodical publications and such other lists and would be of help in recognizing the frequency of periodical publications easily. Use of frequency notation on the cover or bibliographical strip of a periodical publication will also be helpful to readers and in bibliographical work.

1 SCOPE

This standard recommends a simple notation by which the frequency of a periodical is indicated.