

**(PREVIEW)**  
***Indian Standard***  
**GLOSSARY OF CATALOGUING TERMS**

**FOREWORD**

**0.1** This Indian Standard (First Revision) was adopted by the Indian Standards Institution on 12 August 1966, after the draft finalized by the Documentation Sectional Committee had been approved by the Executive Committee.

**0.2** With the large increase in literacy and phenomenal expansion of library facility in the country there is a need, at the present time, to have an authoritative and more comprehensive glossary for the guidance of technical staff engaged in cataloguing work and those working in the schools of library science.

**0.2.1** Recent developments in the field of cataloguing have brought out a number of new concepts, thereby introducing new terms to represent them. In order to avoid ambiguity and confusion arising out of misinterpretation of terms it is necessary to standardize the cataloguing terminology as far as possible. This consideration led the Documentation Sectional Committee to take up the revision of the glossary of cataloguing terms. The original standard, of which this is a revision, was intended to help fix precise meanings to words used as terms-of-art in cataloguing.

**0.2.2** An Indian Standard on a similar subject, namely, *Glossary of classification terms* (IS : 2550-1963\*), has already been published.

**1. SCOPE**

**1.1** This standard covers definitions of technical terms current in the field of library cataloguing.

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\*Guide for drafting Indian Standards (*second revision*)