

FORMAT FOR SYNOPSIS OF INDIAN STANDARDS

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Number and Title of the Indian Standard:	<p>IS /ISO 11506 : 2017</p> <p>Document Management – Applications – Archiving of Electronic Data – Computer Output Microform (COM)/ Computer Output Laser Disc (COLD)</p> <p>Doc. No.MSD 5(13372)</p>
a) Scope	<p>This document specifies techniques for archiving electronic data to ensure their long-term integrity, accessibility, usability, readability and reliability, in order to protect the evidential value of the data.</p>
b) Salient features of content:	<p>In this document, long term is considered to be a period of time lasting more than a century (see ISO 18911).</p> <p>Black-and-white microforms processed with liquid chemicals are used in this document because the result is always an irreversible record and because of the proven quality of microforms as a long-term preservation media.</p> <p>This document also specifies procedures for the parallel recording, by a single production unit, of COM and COLD output from the same data.</p> <p>It applies to many different types of electronic data, such as text and two-dimensional graphic data which can be represented as a black-and-white image.</p> <p>It is not applicable to the following:</p> <ul style="list-style-type: none"> — animated images or sounds; — three-dimensional images; — images in shades of grey or in colour; — X-ray images. <p>Neither is this document applicable to microforms created from dry thermal processes, since they offer insufficient guarantees in terms of irreversibility and longevity.</p>
c) Type/grades/classes, if any covered in the standard:	<p>Nil</p>
d) disclaimer (to be automatically provided by the program/software)	